

Academy of Arts אקדמיה أكاديمية للفنون والتصميم Jerusalem ألقدس برالطنو

# Workshop Site User Guide

https://workshops.bezalel.ac.il/login



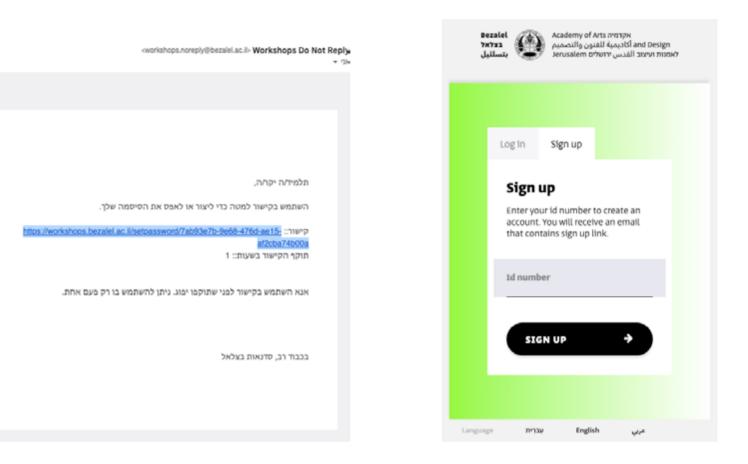
To begin, navigate to the site by clicking on the following link

https://workshops.bezalel.ac.il/login

or scan the QR code.

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	Log in	Sign u	p		
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## In order to register for the site, follow the site's registration instructions.





עברית

Bezalel

בצלאל

بتسلئيل

Language

Academy of Arts אקדמיה Academy

Sign up

English

Login

Your password

SIGN UP

Enter password

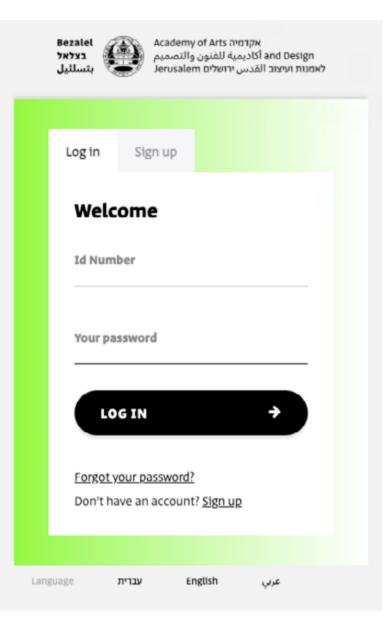
and Design أكاديمية للفنون والتصميم

לאמנות ועיצוב ולגנייט ירושלים Jerusalem

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A link will be sent to the personal email address registered at Bezalel. Click on the attached link. Fill out your ID number and confirm it.



## Now you can connect to the site with the username you created.

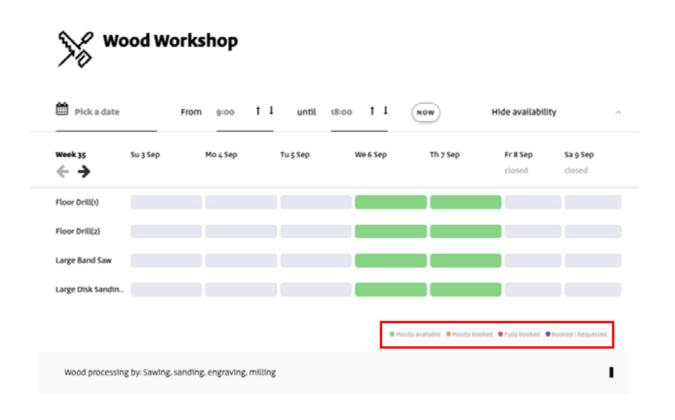
### Floor o

د المعند Assembly Room	÷
Wood Workshop	÷
Enamel Workshop	÷
규윤 Hammer Room	÷
Volatility Matter Workshop	÷
Detter's wheel Workshop	÷
Fine Metal Workshop	÷
Cold Glass Workshop	÷
Leather workshop	÷
Metal Workshop	÷

Browse the site and discover the variety of workshops that the Academy offers to students.

Floor o	
د المعند Assembly Room	<b>→</b>
Wood Workshop	÷
Enamel Workshop	÷
ျာဳမှို Hammer Room	<b>→</b>
Volatility Matter Workshop	<b>→</b>
Orkshop	<b>→</b>
Fine Metal Workshop	<b>→</b>
Cold Glass Workshop	<b>→</b>
Eeather workshop	<b>→</b>
Metal Workshop	÷

Select the workshop for which you would like to make an appointment from the workshop list. Workshops > Wood Workshop >



## Select the machine on which you want to work.

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Pay attention to the schedule that appears on the page, via which you can easily see the requests for the machines in the workshop and the workshop's opening hours.

Mostly available Mostly booked Fully booked Booked / Requested

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Pick a date		From 9:00 1	until	8:00 1 1	NOW	воок	•
:k a date to se	e the availability	y for that day.					
eek 35	Su 3 Sep	Mo 4 Sep	Tu § Sep	We 6 Sep	Th 7 Sep	Fr 8 Sep closed	Sa 9 Sep closed

After selecting the machine, the appointment booking screen will open. Enter the hours that are convenient for you in the marked bar and book the appointment.

If you do not have permission to use the workshop, it will not be possible to book an appointment.

Pick a date to see the availability for that day.

From

9:00

m 07-09-2023

 Week view Th 7 Sep 11:00 12:00 13:00 16:00 15:00 15:00 17:00 18:00 19:00 20:00 21:00 22:00 2300 Roll Sanding Machi.

11:45

until

11

NOW

BOOK

## Book: Roll Sanding Machine(1)

07-09-2023, from 9:00 until 11:45 o 'clock Workshop Wood Workshop

Please inform us of your activities in the workshop.

I require assistance from workshop personnel

### Attachments

ADD ATTACHMENT (MAX. 5MB) 🌲



After booking the appointment, a screen will open allowing questions/ documents to be sent to the workshop supervisor in preparation for the scheduled appointment.



BOOKING CONFIRMATION #2940 FOR ROLL SANDING MACHINE(1).

Booking confirmed, tomorrow you're expected on From 9:00 until 11:45 o' clock.

Wood Workshop

#### Additional information

Entrance to the workshop: Standard safety shoes (S3). Personal protective equipment according to the type of work (goggies, full face shield, protective headphones/ear plugs, respiratory protection). You must obey the instructions of the workshop supervisor/safety officer/safety inspector. You must adhere to the established schedule (entry and exit). Do not operate equipment that you have not been trained to operate. Productive and safe work!

#### 🛗 Add to calendar

#### RETURN TO WORKSHOP

At this stage, for some of the workshops, you will receive an appointment confirmation.

In other workshops you will receive a notification that the request for an appointment has been accepted and is awaiting approval.

In these workshops, final approval for the booking will be received only after the approval of the workshop supervisor.

Any update from the workshop supervisor regarding the appointment will be sent directly to the personal email.

Bookings >	<u> </u>		
	Welcome, Ofri Dar (> Log out		
workshops	Admin		
Please make sure to regularly check for new messages on workshop bookings.	Create booking		
	My bookings		
Booking #1571	لمربي English عربي		
Facility Wood Lathe (2) in workshop Wood Workshop booked on Wednesday 06-09-2023 from 13:00 until 14:00.	<b>*</b>		
Booking #2940	. BOOKED		
Facility Roll Sanding Machine(1) in workshop Wood Workshop booked on Thursday 07-09-2023 from 9:00 until 11:45.	<b>→</b>		
Events			
You are not enrolled in any event.			

In the user's personal area, you can see all the appointments you have booked.

#### Booking #2940

BOOKZD

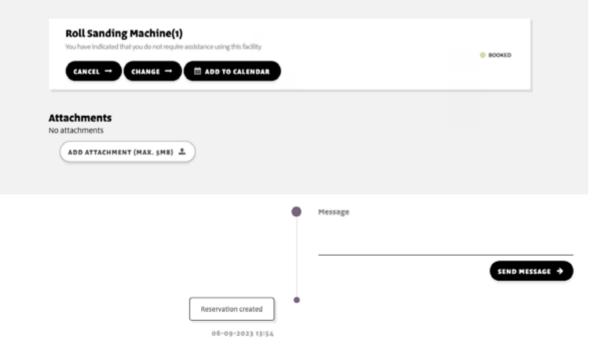
## This is what the personal area looks like.

#### 7-Sep from 9:00 until 11:45

Wood Workshop

#### Additional information

Entrance to the workshop: Standard safety shoes (S3). Personal protective equipment according to the type of work (goggles, full face shield, protective headphones/ear plugs, respiratory protection). You must obey the instructions of the workshop supervisor/safety officer/safety inspector. You must adhere to the established schedule (entry and exit). Do not operate equipment that you have not been trained to operate. Productive and safe work!





Attachments

ADD ATTACHMENT (MAX. 5MB) 🕹

## In the personal area you can cancel/ change an appointment

### Add files for the queue



Ask the workshop supervisor questions